

Ministry Job Description - Projectionist

Goal of Positions

As the church reduces the use of printed items, such as bulletins, song sheets and hymnals, the importance of the audio/visual group is vital. Pictures, charts and video clips are being used more and more to better communicate announcements, messages, songs or other information to those seated in the pews. The projectionist is in charge of the video component of the service.

Responsible to Overhead Team Leader

Job Description

The projectionist (or called the overhead operator) is responsible for displaying images or videos on the sanctuary's monitors using the PROCLAIM computer software during the Sunday service.

In addition, the projectionist should:

1. Be present on his or her assigned Sunday, well before the service begins, to become acquainted with the morning's schedule and deal with any last-minute changes.
2. Be attentive during the service to be able to recognize cues so that the proper "slides" are projected when needed.
3. Possess adequate computer knowledge to be able to operate the software and troubleshoot problems that may arise.
4. Be able to work with the other video recording and audio that make up the whole Audio/Visual team.
5. Be occasionally available for other functions such as congregation meetings, funeral or weddings that may also require an overhead operator.

Time Required

Two hours on the Sunday morning when on duty. The frequency will be dependent on the number of team members in the weekly rotation. A team with four members would result in once per month.

Length of Commitment

The length of term for a projectionist is not a crucial factor, however the relatively little time commitment required by the position results in members remaining on the team for several years. Familiarity with the equipment and the PROCLAIM software comes after only a few months.

Training Provided

A new member to the team will be shadowed by an experienced operator until he or she has become proficient and confident enough to be on their own.

Qualifications or special skills

Most people who have grown up with computers and especially the younger generations, possess more than the required computer knowledge to become a projectionist. Then, all that is needed is the dedication and willingness to be part of the team.

Benefits to this position in your role as a Cadet counselor

You become a vital part of the Sunday morning service, and you will appreciate what goes into the making of a church service. You will also develop new relationships with other members of the audio/video group.

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